

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

305

OFFICE OF THE PRESIDENT

August 27, 1991

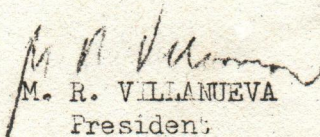
MEMORANDUM, NO. 116
Series of 1991

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, August 28, 1991 until my return. I will be in Tacloban, Cebu, Manila, UPLB, Quezon, Albay and Capiz to attend meetings DEM Regional officials, Cebu Ombudsman and PCARRD officials, attend 14th Regional Consortia Coordinators' meeting and field evaluation of MULTILOC project.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Graduate School.


M. R. VILLANUEVA
President

cc: Dept. /Center/Office Heads