



12 July 2023

MEMORANDUM NO. 708
Series of 2023

T O: **Engr. Marcelo T. Abrera, Jr.** - Chairperson
 Engr. Phloem D. Galupo - Vice Chairperson
 Engr. Mario Lilio P. Valenzona - Member
 Arch. Elvin A. Cabañero - Member
 Engr. Jien April B. Jualo - Member
 Engr. Clint C. Sarvida - Member
 Ms. Norieta Bustillo - Member
 Mr. Adriel Efraim V. Cunanan - Secretary

**R E: Reconstitution of the University Inspectorate Team for the
 Infrastructure Projects of VSU**

With Engr. Marcelo T. Abrera, Jr. as the new Chairperson you are hereby directed to constitute the University Inspectorate Team for Infrastructure Projects of the university effective immediately until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

The following are the duties and responsibilities of the Inspectorate Team:

1. Be informed of the different infrastructure projects of the University, both in Main Campus and in the Component Colleges.
2. Make regular inspection on the progress of the infrastructure of the infrastructure projects.
3. Verify the truthfulness of the contractor's report
4. Provide the appropriate budget-cost or estimate to be paid and released for payment
5. Inspect the quality of work and ensure that the project implementation follows the agreed design or officially approved modifications via Variance Order.
6. Directly submit the inspection report to the Office of the President and a copy-furnished to the Office of the Vice President for Planning, Resource Generation and Auxiliary Services.

This Order supersedes all orders/memoranda issued earlier on the same subject.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: OVPPRGAS
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