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Office of the President

26 February 2007

MEMORANDUM NO. 42

Series of 2007

T O: Dr. Ma. Juliet C. Ceniza

R E: Designation as Principal, VFES

In view of the irrevocable resignation of the incumbent Principal of VFES, you are hereby designated OIC Principal of the ViSCA Foundation Elementary School (VFES) effective February 26, 2007 to April 15, 2007 until sooner revoked by higher authorities or until such time that a new Principal shall have been designated.

As OIC Principal, you are entitled to whatever privileges attached to the position subject to pertinent rules and regulations.

Please be guided accordingly.

A purple ink signature of Paciencia P. Milan, written in a cursive style.

PACIENCIA P. MILAN

President

cc: VFES Board c/o Chairperson

OVPAA

OVPAF

OVPDEA

ODCI

OUS

HRMDO

ODF/Budget

Acctg.

Records

File