



# Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 563 7067

website: [www.vsu.edu.ph](http://www.vsu.edu.ph)

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## Office of the President

18 December 2015

MEMORANDUM NO. 293  
Series of 2015

T O: Dr. Editha G. Cagasan

R E: Designation as OIC Dean, Office of the Graduate School

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC Dean, Office of the Graduate School effective January 1, 2016 until December 31, 2016 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN  
President

cc: OVPI  
OVPAF  
OVPPRGEA  
OVPRE  
OUS  
Deans  
Directors  
ODF/Budget  
ODAHRD/PRPEO  
IASO  
Accounting  
COA  
Cash  
Registrar  
Records  
File