



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

5 September 2002

MEMORANDUM NO. 199
Series of 2002

T O: Ms. Lourdes B. Cano *ma 9/6/02*
Prof. Remedios R. Russel *RR 9-6*

R E: 102nd Civil Service Anniversary Celebration

Please coordinate among yourselves as to LSU's participation to the CSC Anniversary Celebration.

Attached is a copy of CSC O.M. No. 107, s. of 2002 outlining suggested activities for the month.

Please be guided accordingly.

Paciencia P. Milan
PACIENCIA P. MILAN
President *pp*



SIGNATURE

Republic of the Philippines

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex, Diliman, 1126 Quezon City

100 Years of
Civil Service of the Philippines

Mamamayan M

O. M. NO. 107, s. 2002

OFFICE MEMORANDUM

TO : ALL CSC REGIONAL AND CENTRAL OFFICE DIRECTORS

SUBJECT : 102nd Civil Service Anniversary

As the lead agency in the celebration of the Civil Service Anniversary, the Civil Service Commission has drawn up the following activities that may be undertaken by government agencies. With the theme "Lakas ng Serbisyo Sibil: Lakas ng Bayan", this year's celebration shall be marked by simple, austere but nonetheless meaningful events that underscore the contributions of the civil service.

All government agencies and instrumentalities at all levels are thus enjoined to actively participate in the various activities lined up for the celebration.

1. Kick-off Activities

The anniversary celebration starts off with the Monday morning flag ceremony on September 2. Agencies may conduct mass calisthenics, fun run, walkathon, sports activities, have a parade or send off balloons. Agencies may also consider making the fun run or walkathon a fund-raising activity and donate the proceeds to such institutions as the Philippine National Red Cross or the Department of Social Welfare and Development.

2. "A Day with a Barangay"

Government agencies with related services i.e. those involved in health, environment and sanitation may group together and go to a specific barangay where they will offer their respective services. The activity aims to bring government services to the people's doorsteps, to make government felt at the barangay level. Local government unit will be active partners in this activity as they will help identify the beneficiary barangay. CSC regional offices shall take the lead in carrying out this activity. Attached for your guidance is the brief paper on the said activity.

3. Ecumenical Thanksgiving Service

4. Display of streamers/banners in all government agencies (see attached layout/design)

5. Open House

Agencies may mount exhibits featuring their programs and services

Social Services - Department of Education, Department of Social Welfare and Development, Department of Health, Population Commission

The CSC, through the regional office, shall take the lead role in carrying out the activity, serving as the Project Secretariat. The CSC Regional Office may adopt the following strategies:

1. Call on the HRMOs/Provincial Staff to discuss the project
2. During the project briefing, identify the roles of the agencies that will involved
3. With the provincial government and DILG, draw up criteria in identifying beneficiary barangay/s and finalize selection
4. Coordinate with agencies schedule of project implementation

Schedule of Implementation

<i>Activity</i>	<i>Timeframe</i>
Info dissemination	wk 4 of August/wk 1 of Sept.
Conduct of meetings of CSRO's with HRMOs/PROVINCIAL GOV	wk 4 of August/wk 1 of Sept.
Identification of participating agencies and the services to be rendered	wk 1 of September
Drawing up of criteria in selecting beneficiary barangay/s	wk 1 of September
Selection of barangay/Decide in date of project implementation	wk 2 of September
Info dissemination on the project on residents of selected barangays	wk 2 and 3 of September

While the simultaneous implementation of the project in the provinces would be ideal, constraints in time and availability of resources are anticipated. Thus, it is proposed that the *A Day with a Barangay* be carried out between September 16 - 27 or the last two weeks of the Civil Service Month.



(black color)

CSC Logo
(green color)

(green color)

Agency Logo
(corporate color)

(Name of Agency)

and the Civil Service Commission
unite in the celebration of
the 102nd year of the Philippine Civil Service

September 2002

Theme: *Lakas ng Serbisyo Sibil: Lakas ng Bayan*

(blue color)

9'

Streamer Design