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Office of the President

15 December 2004

MEMORANDUM NO. 297

Series of 2004

T O: Dr. Edgardo E. Tulin - Chairperson
Dr. Rolinda T. Sanico - Member
Dr. Lina T. Villacarlos - Member

R E: Reconstitution of the University Committee on Change of Grades

The University Committee on Change of Grades is hereby reconstituted effective immediately until December 31, 2005 or unless sooner terminated or revoked by the undersigned. The functions of the Committee are as follows:

1. To act on request of staff for a change of grade in a particular course/subject as reflected in the grade sheets already submitted to the Registrar's Office; and
2. To recommend to the Academic Council, through the LSU President, for approval of such a request.

This order supersedes all other previous issuances on the same subject.

Please be guided accordingly.


PACIENCIA P. MILAN
President 

cc: Dr. S. C. Dagoy
OVPAA
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Registrar's Office
Records
File