



11 October 2022

**MEMORANDUM NO. 714**  
Series of 2022

**T O: Campus Administrative Council – VSU Isabel**  
**GAD Focal Point System Technical Working Group Members**

**R E: Seminar-Workshop on Gender Analysis (GA) and GA Tools on 12-13 October**  
**2022 at VSU Main Campus**

Section 4.4 of the Memorandum Circular No. 2011-01 “The Guidelines for The Creation, Strengthening, and Institutionalization of the Gender and Development Focal Point System (GFPS)” mandates

“all agencies to develop GAD capacity development programs that support continuing gender education, updating and enhancing skills customized according to the functions of the GFPS... These capacity development programs may include gender sensitivity, gender analysis, gender-responsive planning and budgeting and gender audit, among others.

Likewise, the Commission on Higher Education (CHED) Memorandum Order No. 01 Series of 2015: Establishing the Policies and Guidelines on Gender and Development in the Commission on Higher Education and Higher Education Institutions (HEIs) requires the constitution of a GFPS in all public and private HEIs. As part of its oversight function, it noted that in the preparation of its GAD Plan and Budget, the SUCs in the region had a low level of compliance to the minimum requirement of a 5% GAD budget. Thus, it saw the need to capacitate GFPS members on Gender Analysis and its tools - the Harmonized Gender and Development Guidelines (HGDG) and the Gender Mainstreaming Evaluation Framework (GMEF) – and how the application of these tools can improve the preparation of their GPBs and increase the GAD budget beyond 5%.

In line with this, please make yourselves available on **12-13 October 2022 at the VSU Main Campus** for a **Seminar-Workshop on Gender Analysis (GA) and GA Tools** organized by the University Gender Resource Center in partnership with VSU Isabel.

For questions and clarifications, please coordinate with your GAD Coordinators or Prof. Maria Aurora T.W. Tabada at [grc@vsu.edu.ph](mailto:grc@vsu.edu.ph) or [gad.office@vsu.edu.ph](mailto:gad.office@vsu.edu.ph).

Your attendance is highly appreciated.

  
**EDGARDO E. TULIN**  
President & GFPS Chair