



# Visayas State University

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## Office of the President

30 September 2011

### MEMORANDUM NO. 213

Series of 2011

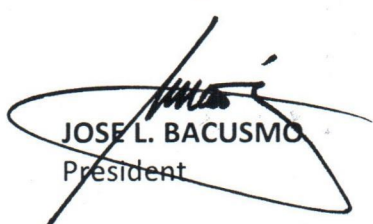
**T O: Dr. Merlita D. Veloso**

**R E: Designation as Head, Academic Services, VSU-Villaba Campus**

By virtue of the authority vested in me by the VSU Board of Regents and upon the recommendation of Prof. Felipe S. Casas, you are hereby designated Head, Academic Services, VSU – Villaba Campus effective immediately until May 31, 2012 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: Prof. Felipe S. Casas  
VSU-Villaba Campus  
OVPAA  
OVPAF  
OVPPRG  
OVPRE  
OUS  
ODA  
ODF  
COA  
HRMDO  
Accounting  
Cash  
Records  
File