



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601
e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

18 March 2005

MEMORANDUM NO. 67

Series of 2005

T O: Ms. Karina Immaculada B. Apale
Prof. Romel B. Armecin
Dr. Pedro T. Armenia
Mr. Marlito Jose M. Bande
Mr. Gavino N. Bastasa
Mr. Rommel D. Braga
Ms. Remedios L. Capacio
Dr. Buenaventura B. Dargantes
Mr. Mario M. Diaz
Prof. Alfredo G. Dingal
Mr. Antonio A. Fernandez
Ms. Lorina A. Galvez
Mr. Alfredo D. Garcia

Ms. Luvilla M. Garcia
Mr. Genaro G. Godoy
Mr. Joel M. Israel
Dr. Melinda L. Lavega
Mr. Isidro D. Oclinaria
Mr. Armando M. Pabon
Ms. Delia A. Pagente
Ms. Ma. Theresa G. Piad
Prof. Elsie E. Salamat
Mr. Carlos B. Valenzona
Engr. Mario Lilio P. Valenzona
Ms. Nenita A. Valenzona
Ms. Teresita P. Ymas

R E: GSIS eCard Enrollment Schedule

Please make yourselves available on March 22, 2005 to go to GSIS Tacloban for the processing of your eCard. No substitution is allowed by GSIS, so in case you are not available, you will be rescheduled for the next batch. Please bring with you a ballpen (signpen not acceptable) and remember your cellphone number for GSIS use. For those who have no cellphone, you may give the cellphone number of your friend or anybody from your household.

Attached is a sample form that you will be accomplishing in GSIS. Please try to familiarize yourselves with the required information. Also, bring with you two (2) valid Identification Cards.

A bus will be provided for said purpose. Assembly area is at Guard Post No. 1 and departure time is 4:00 a.m. Those residing in Poblacion Baybay will be picked up at Caltex Station.

For more information regarding this trip, kindly inquire/coordinate with the HRMDO.


f **PACIENCIA P. MILAN**
President *alc 3/18/05*

cc: Ms. T. L. Quiñanola - *3/18/05*