



# VISAYAS STATE UNIVERSITY

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*Office of the President*

5 March 2008

**MEMORANDUM CIRCULAR NO. 15**

Series of 2008

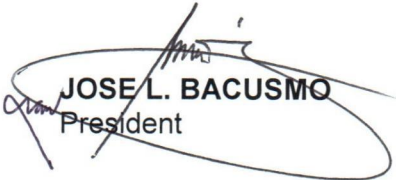
**T O: All VSU Faculty and Staff**

**R E: Renewal of VSU ID Based on New Employee No.**

All faculty and staff including casual and contractual employees are enjoined to renew their VSU Identification Card using new employee numbers now available at the Registrar's Office. The new employee ID number is needed in the implementation of the E-NGAs as mandated by COA which will hopefully start this summer.

You are, however, required to pay first the cost of P100.00 to the Collecting Officer at the Cash Division before proceeding to the Registrar's Office for the ID.

For compliance.

  
**JOSE L. BACUSMO**  
President