

VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines
Office of the President



22 January 2001

MEMORANDUM CIRCULAR NO. 6


Series of 2001

T O: All Directors

R E: Submission of Planned Activities for 2001

Our budget for CY 2001 is 25% less than CY 2000's budget. As such, we have to streamline our activities so as not to exceed our budget. In this connection, please submit to the OVPAA for consolidation all planned training for year 2001 and budgetary requirement/registration fee (whichever is appropriate). This is needed for planning and dissemination to other agencies. Please furnish the OVPAA the data by January 30 and the OP of the final output by February 2, 2001.

For compliance.


PACIENCIA P. MILAN
President