

## LEYTE STATE UNIVERSITY

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Office of the President

20 June 2006

**MEMORANDUM NO. 106** 

Series of 2006

T O: Dr. Jose M. Alkuino, Jr.

**Chairperson** 

Dr. Lourdes B. Cano

Member

Ms. Norma V. Cala

Secretary

R E: Review of the Operation and Feasibility of the Printing Press

To ensure that operating the LSU Printing Press is still feasible, you are hereby directed to review its operation and financial standing. Please include as an input the salaries and other benefits of Printing Press employees paid from the general fund.

Please submit your report not later than July 31, 2006.

Please be guided accordingly.

PACIENCIA P. MILAN