

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

316

OFFICE OF THE PRESIDENT

October 3, 1991

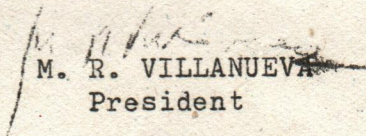
MEMORANDUM NO. 129  
Series of 1991

T O: Mr. Dominador A. Lauzon, Jr.

R E: Disposal of Non-Serviceable Equipment

You are hereby authorized to conduct a College-wide assessment of non-serviceable equipment and propose for their disposal according to government rules and regulations. In particular, please refer to NBC 424 dated August 28, 1991 so that the College can use at least 50% of the proceeds to buy new equipment.

Please submit your recommendation within four (4) weeks from the above date.

  
M. R. VILLANUEVA  
President

cc: Unit Heads  
COA