

Baybay, Leyte, Philippines Office of the President



11 September 2000

MEMORANDUM NO. <u>164</u> Series of 2000

T O: Dr. Rodolfo G. Escalada

R E: Designation as Officer-in-Charge, Visayas State College of Agriculture

In connection with my official travel to Samar, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective this afternoon, September 11 to September 13, 2000 or until my return.

As Officer-in-Charge you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN

President

CC:

Personnel Accounting ~

Cash — 5-9

Budget/FMO

Records

File