



# Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 563 7067

website: [www.vsu.edu.ph](http://www.vsu.edu.ph)

## Office of the President

23 November 2015

MEMORANDUM CIRCULAR NO. 76  
Series of 2015

**T O:** All College Deans, Department/Unit Heads, Center/Institute Directors, Faculty and Students

**R E:** Shortening of Classes

In view of the regular general assembly meeting of the Visayas State University System Faculty Association (VSUSFA) on **December 8, 2015 at 1:00 p.m.**, all regular classes shall be shortened as follows:

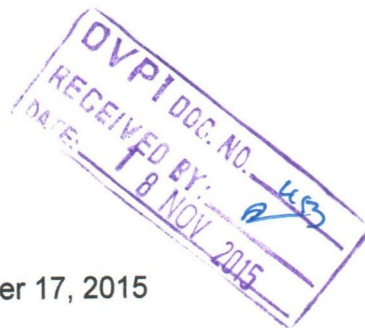
	<u>Regular Time</u>	<u>Shortened Time</u>
Lecture	7:00 - 8:00	7:00 - 7:30
	8:00 - 9:00	7:30 - 8:00
	<b>9:00 - 10:00</b>	<b>8:00 - 8:30</b>
	10:00 - 11:00	8:30 - 9:00
	11:00 - 12:00	9:00 - 9:30
	12:00 - 1:00	9:30 - 10:00
	1:00 - 2:00	10:00 - 10:30
	2:00 - 3:00	10:30 - 11:00
	<u>3:00 - 4:00</u>	<u>11:00 - 11:30</u>
	4:00 - 5:00	11:30 - 12:00
	5:00 - 6:00	12:00 - 12:30
	<b>6:00 - 7:00</b>	<b>12:30 - 1:00</b>
or		
	7:00 - 8:30	7:00 - 7:45
	<b>8:30 - 10:00</b>	<b>7:45 - 8:30</b>
	10:00 - 11:30	8:30 - 9:15
	11:30 - 1:00	9:15 - 10:00
	1:00 - 2:30	10:00 - 10:45
	<u>2:30 - 4:00</u>	<u>10:45 - 11:30</u>
	4:00 - 5:30	11:30 - 12:15
	<b>5:30 - 7:00</b>	<b>12:15 - 1:00</b>
Laboratory	<b>7:00 - 10:00</b>	<b>7:00 - 8:30</b>
	10:00 - 1:00	8:30 - 10:00
	<u>1:00 - 4:00</u>	<u>10:00 - 11:30</u>
	<b>4:00 - 7:00</b>	<b>11:30 - 1:00</b>

For information and guidance.

  
**EDGARDO E. TULIN**  
President



*Visayas State University*  
**Faculty Association**  
Visca, City of Baybay, Leyte  
Philippines 6521-A



November 17, 2015

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Through: **Dr. Remberto A. Patindol**  
OIC Vice President  
Office of the Vice President for Instruction

**Dear Pres. Tulin;**

We would like to request for a change in schedule of the second General Assembly (GA) Meeting of the Visayas State University Faculty Association (VSUFA) Main Campus from November 19, 2015 (as scheduled in the Academic Calendar for SY 2014-2015) to December 8, 2015, Tuesday @ 1:00 pm.

Many faculty members are busy preparing for the coming AACCUP accreditation of seven degree programs in the Main campus from November 23 to 28, 2015. In addition, there is also a scheduled Level II Evaluation of RDE projects from November 18-19, 2015, an upcoming Strategic Planning Workshop of the University on December 1-2, 2015 and the Regional RDE Symposium on December 3-4, 2015.

Furthermore, I would like to request that classes on December 8, 2015 be shortened to allow faculty members to attend the general assembly meeting.

Thank you very much for your continued support to the faculty association.

Very truly yours,

**LUZ O. MORENO**  
President, VSUFA

Recommending Approval:

**REMBERTO A. PATINDOL**  
OIC, Vice President for Instruction

Approved:

**EDGARDO E. TULIN**  
President