



25 November 2020

MEMORANDUM NO. 466
Series of 2020

T O: MEMBERS OF THE DELIVERY & DISTRIBUTION OF INSTRUCTIONAL MATERIALS AND DEPARTMENT FOCAL PERSONS

R E: 2nd Round of Delivery & Distribution of Learning Modules on December 1 – 4, 2020

In preparation for the 2nd round of delivery and distribution of instructional materials to LGU–Academic links on December 1–4, 2020 the following faculty and staff are assigned as department focal persons, monitoring and delivery team. The Office of the Vice-President for Student Affairs & Services will facilitate in processing the travel order, trip tickets, and travel authority. The processing of the border pass shall be done in person at the LGU One-Stop-Shop.

The delivery team is highly encouraged to practice contactless deliveries whenever they can. Maintain physical and social distancing and limit contact with frequently touched surfaces during deliveries. Wearing of face mask, face shield, and frequent handwashing with soap or water or alcohol solutions is required.

LGU-ACADEMIC LINK	MONITORING TEAM	DELIVERY TEAM
	Mr. Lyndon M. Maningo Ms. Ma. Theresita Macarian	Courier Service
Leyte East (Mahaplag, Abuyog, MacArthur, Javier, LNU)	Mr. Jovanie Olasiman	Mr. Michael Dominic Garrido Mr. O'dell Baldos
Leyte South (Inopacan, Hindang, Hilongos, Bato, Matalom)	Ms. April Gayle V. Calunangan Mr. Daniel D. Sumabat	Mr. John Martin Diao Engr. Ramil Vinculado Jr.
Leyte West (Albuera, EVSU Ormoc, Kananga, Matagob)	Ms. Trishia Jade Acilo Ms. Florencio John Saladaga	Mr. Raymund B. Igcasama Mr. Mark Anthony Barbadillo
VSU Villaba (Villaba, Tabago, San Isidro, Leyte, Calubian)	Ms. Isabelle Amora Dr. Gerald B. Monsanto	VSU Villaba
VSU Isabel (Isabel, Merida, Matag-ob, Palompon)	Dr. Catherine L. Chan Ms. Genalyn Apas	VSU Isabel
VSU Tolosa (Tolosa, Dagami, Burauen, La Paz, Mayorga, Dulag, Tanauan, Julita)	Dr. Ronald Donceras Ms. Darlyn A. Dupal	VSU Tolosa

VSU Alangalang (Alangalang, Tunga, Jaro, Pastrana, San Miguel, Sta Fe, Carigara, Barugo, Capoocan)	Ms. Naide Lantajo Ms. Eileen Bandalan	VSU Alangalang
Pilar, Camotes, Cebu	Ms. Babylyn C. Lambert	Camotes Ferry Services
Baybay Poblacion	Ms. Maricel V. Lim Ms. Elizabeth Mamasig	Mr. Edilberto A. Artiga Jr II Mr. France Allan Cavite
Baybay South	Ms. Crisyl S. Compendio	Prof. Joy A. Bellen
Baybay East	Ms. Maricel Sacro Mr. Joel Apipi	Ms. Rubie Jane Batis Dr. Delfin Cabardo
Baybay North	Mr. Irish Catacutan Ms. Gilda Nayre	Mr. Virgelio Dargantes Jr. Mr. Bert Penalosa

DEPARTMENT FOCAL PERSONS

College of Arts & Science

Helen Grace F. Oracion
Maria Theresita Mecarian

Department of Pure & Applied Chemistry

Ms. Ruthlene E. Valenzona
Cheryl-Lan B. Tumulak

Department of Biological Science

Ms. Gilda P. Nayre

Dept. of Liberal Arts & Behavioral Science

Ms. Arlyn a. Guinipaan

Department of Mathematics & Physics

College of Veterinary Medicine

Dr. Vera Stephanie Ballentes
Mr. Joel Israel

College of Agriculture & Food Science

Mr. Carlito Sanchez

Department of Animal Science

Ms. Loreme Cagande
Ms. Gretchen Prado

Department of Agronomy

Ms. Eileen Bandalan

Dept. of Food Technology

Ms. Gloria Bancale
Ms. Ryna Mae Caintic

Department of Horticulture

Prof. Virgelio C. Dargantes Jr.

Dept. of Agricultural Education & Agric'

Ms. Janet Pasa

Extension

Mr. Jesse Tulin	Department of Development Communication
Ms. Sheryl M. Suyom Ma. Mavelyn Jaca	Department of Pest Management
Mr. Rommel Garrido Jr.	Department of Plant Breeding & Genetics
Ms. Jose Rose B. Capricho Mr. Mark Anthony Barbadillo	Department of Soil Science

College of Management & Economics

Prof. Babylyn C. Lambert Mr. Carlito O. Suganob	Department of Economics
Ms. Gina A. Delima Ms. Ana Bea S. Hoyla,	ISRDS
Mr. Bert Peñalosa	Department of Business Management
Ms. April Gayle V. Calunangan	Department of Tourism & Home Management

College of Nursing

Ms. Devianne Jane E. Daiz
Mr. France Allan M. Cavite

College of Engineering & Technology

Mr. Jerson Ponce	Department of Civil Engineering
Mr. Rotsen B. Labisores Ms. Lorna B. Abamo	Department of Meteorology
Engr. Martin Jan Mercurio Ms. Haide Cuevas	Dept. of Godethic Engineering
Engr. Jundy Castil	Dept. of Mechanical Engineering
Engr. Feliciano Sinon, Jr. Prof. Manuel Casangcan	Department of Agriculture & Bio-Systems Engineering

College of Forestry & Environmental Science

Dr. Hernando L. Mondal	Department of Forest Science Institute of Tropical Ecology & Environmental Management
------------------------	---

College of Education

Mr. Dennis Cerna
Ms. Anna Beth A. Varron

Institute of Human Kinetics

Ms. Andrea N. Borneo
Ms. Arlee J. Avellana

Department of Teacher Education

Mr. Anthony P. Lambert
Mr. Kevin Sumayang

Integrated High School

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: OVPI
OVPRE
OVPPRGEA
OVPAF
OUS
Deans/Directors
File
Records