



30 January 2023

**MEMORANDUM NO.** 374  
Series of 2023

**T O: Dr. Ma. Theresa P. Loreto**

**R E: Designation as OIC Director, EV-Biotech Center**


By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC Director, EV-Biotech Center effective February 1, 2023 until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

As OIC Director, you are directed to:

1. Plan, coordinate, monitor, evaluate and conduct research and development/extension programs related to biotechnology with focus on health research of Eastern Visayas;
2. Forge linkages with local, national and international funding agencies for proposal funding;
3. Support and assist the academic programs of Biotechnology-related courses and conduct of researches of Biotechnology students;
4. Provide experts pool on related RD/E activities as the need arises;
5. Do other duties that may be assigned by the University President from time to time.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc:	OVPAA	OUS	Cash	Deans
	OVPAF	USSO	COA	Directors
	OVPREI	ODF/Budget	OHIA	File
	OVPAS	ODHRM/RSPPRO	Registrar	
	OVPARGAS	Accounting	Records	