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Office of the President

10 March 2005

MEMORANDUM NO. 63

Series of 2005

T O:

Prof. Edita C. Alumbro	Ms. Jessie Lou C. Libby
Mr. Eduardo B. Asilom	Mr. Charles C. Llanos
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Ms. Bebiana V. Balbarino	Ms. Cristina P. Macale
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Dr. Lijueraj J. Cuadra	Dr. Rebecca M. Santiago
Ms. Nicolasa N. Florentino	Dr. Justiniano L. Seroy
Prof. Reny G. Gerona	Mr. Ramon V. Tuyan
Dr. Eugene B. Lañada	Dr. Faustino P. Villamayor

R E: GSIS eCard Enrollment Schedule

Please make yourselves available on March 18, 2005 to go to GSIS Tacloban for the processing of your eCard. No substitution is allowed by GSIS, so in case you are not available, you will be rescheduled for the next batch. Please bring with you a ballpen (signpen not acceptable) and remember your cellphone number for GSIS use. For those who have no cellphone, you may give the cellphone number of your friend or anybody from your household.

Attached is a sample form that you will be accomplishing in GSIS. Please try to familiarize yourselves with the required information. Also, bring with you two (2) valid Identification Cards.

A bus will be provided for said purpose. Assembly area is at Guard Post No. 1 and departure time is 4:00 a.m. Those residing in Poblacion Baybay will be picked up at Caltex Station.

For more information regarding this trip, kindly inquire/coordinate with the HRMDO.


PACIENCIA P. MILAN
President

cc: Ms. T. L. Quiñanola