



27 June 2022

MEMORANDUM NO. 569
Series of 2022

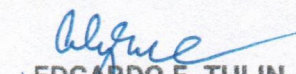
- T O:** Dr. Jannet C. Bencure - Chairperson, CET
Engr. Eldon P. De Padua - Member, DABE
Engr. Gladys G. Doydora - Member, DCE
Prof. Magdalene C. Unajan - Member, DCST
Prof. Florentino F. Morales, Jr. - Member, DGE
Engr. Jundy R. Castil - Member, DME
Mr. Charlie S. Andan - Member, DMet
- R E:** College Instruction and Curriculum Committee of the College of Engineering and Technology

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean, College of Engineering, you are hereby designated to constitute the College Instruction and Curriculum Committee of the College of Engineering and Technology effective immediately until December 31, 2022 or unless sooner revoked or terminated by higher authorities.

The committee shall perform the following:

1. Conduct regular meetings and submit minutes of meetings to the Office of the College Dean.
2. Review committee's performance and prepare updated plans and programs for implementation in the current year.
3. Document and update existing university and national policies and guidelines, CHED CMOs, International certification and accreditation policies and guidelines, legal, and statutory requirements, other relevant requirements of curriculum development.
4. Formulate policies, standards, and guidelines in the formulation of undergraduate and graduate degree programs and other relevant academic programs of the College in accordance with existing university policies, statutory, and legal requirements.
5. Review and evaluate curriculum proposals submitted by the different departments.
6. Recommend and submit for approval by higher authority curriculum proposals that passed the evaluation of the committee for implementation by the different departments of the College.
7. Perform other related functions as deemed necessary by the College Dean.

Please be guided accordingly.


EDGARDO E. TULIN
President