



16 May 2017

MEMORANDUM NO. 253

Series of 2017

T O: Ms. Maria Teresa A. Cruz

R E: Designation as OIC, Budget Office

In view of the retirement of Ms. Anita G. Godoy and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Officer-in-Charge of the Budget Office effective May 17, 2017 until July 31, 2017 or unless sooner revoked or terminated by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: Ms. A. G. Godoy
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ODABRD/PRPEO
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COA
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File