



# VISAYAS STATE UNIVERSITY

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*Office of the President*

28 August 2008

**MEMORANDUM NO. 174**

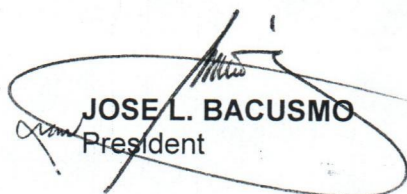
Series of 2008

**T O: Ms. Marilyn A. Orquilla**

**R E: New Office Assignment**

In order to maximize resources and fully utilize skills and expertise of personnel, you are hereby transferred to the Department of Family and Consumer Sciences (DFCS) effective September 1, 2008. This is in accordance with the recommendation of the NAPB based on the request of Dr. Eunice I. Beray for additional manpower in view of the projected leave of their lone clerk, Ms. Analou S. Montejo and due to the big population of HRTM students, which their lone clerk cannot cater satisfactorily.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: Dr. E. I. Beray, DFCS  
HRMDO  
OVPAF  
Records  
**File**