

September 6, 1988


MEMORANDUM NO. 125  
Series of 1988

TO: Dr. Vicente A. Quiton

RE: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-charge of the Visayas State College of Agriculture effective tomorrow, September 7, 1988 or until my return. I will be in Palo and Tacloban to attend a meeting of the ECTAG at NEDA.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Vice President for Academic Affairs and as EPRD Director.

  
M. R. VILLANUEVA  
President

cc: Budget  
COA  
Accounting  
Personnel  
Records