

OFFICE OF THE PRESIDENT

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22 June 2020

MEMORANDUM NO. 288 Series of 2020

Т 0:

Ms. Shella S. Salamia

R E: **Designation as Campus Secretary, VSU-Alangalang Campus**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Campus Secretary, VSU-Alangalang Campus effective July 1, 2020 until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As Campus Secretary, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

cc:

VSU-Alangalang

OVPAA

OVPAF

OVPREI

OVPSAS

OVPPRGAS

OUS

ODAHRD/PRPEO

ODF/Budget

IASO

Accounting

Cash

COA

Registrar

Deans

Records

File