



15 May 2018

MEMORANDUM CIRCULAR NO. 39

Series of 2018

T O: All Heads of Offices/Departments/Centers/Institutes/Units,
Leaders, Utility Workers and Project-based Laborers

R E: "Alay Linis"

In view of the forthcoming VSU Annual Grand Alumni Reunion 2018 on May 18 – 19, 2018, all VSU and project based laborers and utility workers are directed to participate in an "Alay Linis" activity on **Thursday, March 17, 2018 starting at 8:00 AM.**

The following are the persons-in-charge of the different areas:

PERSON IN-CHARGE	AREA ASSIGNMENT
Dr. Remberto A. Patindol – VP for Adm. & Finance	Upper Campus (from DLABS up to the College of Forestry and Environmental Science
Dr. Othello B. Capuno – VP for Research & Extension	Upper Campus (from the Guard Post 1 to the OVPRE including the area near the Dept. of Food Science and Technology, VSU Gym and IHK, New University Library, Canteen)
Dr. Rosario P. Abela/Mr. Alex Tulin	Beach Area/Apartelle/Guest House
Concerned Heads	Department/Building (inside and surroundings)
Prof. Mario Baliad	Collection of Garbage

Engr. Marlon G. Burlas is directed to provide logistical support (tractors, trailers, dumptrucks and additional laborers) for immediate collection of garbage.

Assigned areas are expected to be free from any unwanted vegetation and garbage.

Your cooperation is highly requested.


EDGARDO E. TULIN
President
DIC
5/15/18