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STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**




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MEMORANDUM NO. 821
Series of 2024

TO: Ms. Clara P. Mercado

RE: Designation as Special Collecting Officer of USHER

FROM: 
DR. PROSE IVY. G YEPES
University President

DATE: September 25, 2024

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Special Collecting Officer of the VSU Hospital in addition to your duties as Administrative Aide VI, effective until December 2024 or unless sooner revoked or terminated by higher authorities. Anent this, you are advised to apply for bond.

Please be guided accordingly.

cc: Cash Office
USHER

OFFICE OF THE PRESIDENT

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