



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu.edu.ph; email: op@vsu.edu.ph

Office of the President

5 September 2012

MEMORANDUM NO. 246

Series of 2012

T O: All Department Heads and External Campus Deans

**R E: Submission of List of Educational Tours and Field Trips
for Academic Year (AY) 2012-2013**

In compliance with CHED Regional Memorandum dated August 17, 2012 requesting all higher education institutions to submit a List of Educational tours and Field Trips for Academic Year (AY) 2012 – 2013, you are hereby directed to submit to this Office the requested data not later than September 10, 2012 to enable us to forward the same to CHED RO 8.

For compliance.


JOSE L. BACUSMO
President