

Visayas State University

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 website: www.vsu-visca.edu.ph

Office of the President

9 September 2011

MEMORANDUM NO. 198
Series of 2011

T O: Dr. Edgardo E. Tulin

R E: Designation as Officer-In-Charge, Visayas State University

In view of my Compensatory Day Off (CDO), you are hereby designated Officer-In-Charge of the Visayas State University today, September 9, 2011 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO

Président

cc: OVPAF

OVPAA

OVPPRG

OVPRE

OUS

Deans

Directors

Accounting

Cash

COA

ODF

ODAHRD

PRPEO

Budget

Records

File