## Visayas State College of Agriculture Baybay, Leyte

August 12, 1996

## OFFICE OF THE PRESIDENT

Memorandum No. 130 Series of 1996

TO: Mr. Indefonso Parac

You are hereby requested to facilitate the printing and binding of the 1995 Annual Report. This is required by Congress for submission not later than August 15, 1996. Hence, your cooperation is needed to render overtime services for this assignment.

For immediate compliance.

ce: Dr. S. C. Dago