



3 November 2021

MEMORANDUM NO. 662
Series of 2021

T O: Ms. Raquel H. Dohiling

R E: Deployment to the Office of the Vice President for Administration and Finance (OVPAF)

As part of the continuing management innovations of the university, and in view of your promotion as Administrative Officer II, you are hereby relieved of your present assignment at the Cash Office effective November 5, 2021 and you will be deployed to the Office of the Vice President for Administration and Finance (OVPAF).

Kindly report to Dr. Daniel Leslie S. Tan, VP for Administration and Finance for your assignment. Please make sure that proper turn-over of your duties and responsibilities shall be made prior to leaving your post.

The Office of the Director for Human Resource Management is directed to oversee the deployment.

For compliance.


EDGARDO E. TULIN
President

cc: Dr. Daniel Leslie S. Tan, OVPAF
Ms. Queen-ever Y. Atupan, Cash
ODHRM/OHRSPPR
Records
File