



30 September 2021

MEMORANDUM NO. 633
Series of 2021

T O: Dr. Analyn M. Mazo

R E: Appointment as Internal Technical Evaluator for the Level II Online AACCUP Accreditation of BS in Biotechnology

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby appointed as Internal Technical Evaluator of the BS Biotechnology documents in preparation for the Level II Online AACCUP Accreditation on November 8-12, 2021. The internal evaluation of documents will be on **October 4 - 15, 2021**.

As Internal Technical Evaluator you are expected to perform the following:

1. Check and evaluate the Program Performance Profiles (PPPs), supporting documents and compliance reports of the **BS Biotechnology** (all areas, except Area VII - Library) to see to it that these are relevant to the Areas being evaluated.
2. Provide suggestions to improve the documents if needed.
3. Submit the evaluation results to ODQA on or before **October 20, 2021**.

For your services, you are entitled to an honorarium of THREE THOUSAND PESOS (Php3,000.00) upon submission of the evaluation results and subject to pertinent accounting rules and regulations.


EDGARDO E. TULIN
President