



VISAYAS
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MEMORANDUM NO. 1017

Series of 2024

TO: **Dr. Feliciano G. Sinon**

RE: **Designation as Director for Innovation**

FROM: **DR. PROSE IVY. G YEPES**
University President

DATE: **December 27, 2024**

In the interest of government service and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **Director for Innovation**. As such, you will perform the following duties and responsibilities in addition to your regular functions:

1. Assist the Vice President for Research, Extension and Innovation (RDEI) in the management of innovative technologies/knowledge products developed by faculty/researchers, staff and students.
2. Plan, recommend and implement policies and guidelines on generation of relevant and timely innovation in University's RDEI programs.
3. Spearhead reviews and evaluation of innovative technologies and ensure that the same are protected promptly.
4. Invite experts and resource persons to talk about new innovations in matters related to the University's RDEI programs through webinars and other online platforms.
5. Represent the university in the negotiation for transfer and commercialization of protected technologies/knowledge products to the industry and other potential licensees (businessman, private entrepreneurs, SMEs, MSMEs etc.).
6. Perform other tasks as assigned by the Vice President for Research, Extension, and Innovation or the University President.

As Director, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies. This designation will take effect **January 2, 2025 until December 31, 2025** or unless sooner revoked.

Please be guided accordingly.

OFFICE OF THE PRESIDENT

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FM-OOP-01
V05 06-06-2024
No. 24-1017