



8 March 2022

MEMORANDUM NO. 419

Series of 2022

T O: Engr. Lydia L. Robel

**R E: Designation as Head, Office of the Quality Assurance,
VSU Alangalang Campus**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Office of the Quality Assurance, VSU Alangalang Campus effective July 1, 2022 until December 31, 2022 or unless sooner revoked or terminated by higher authorities.

As Head, you are directed to:

1. Coordinate the implementation of the quality assurance activities of the Campus.
2. Lead in all activities and preparation of materials needed for AACCUP accreditation of programs in the Campus.
3. Record and analyze data and provide interpretation of results and monitor implementation of the quality standard set by AACCUP.
4. Reviews and propose effective and efficient procedures followed by the university in the preparation of documents required for the final examination during the accreditation activity.
5. Lead the preparation of other international quality assurance certification or accreditation activities.
6. Coordinate the implementation of the quality standard set by the accrediting agencies.
7. Review and propose effective measures that ensure quality is maintained as required.
8. Perform other functions as the Chancellor and higher authorities may assign.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

This supersedes previous issuances on the same subject.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: VSU-Alangalang
OVPA

OVPAF
OVPREI
OVPSAS
OVPPRGAS
OUS
ODHRM/OHRSPPR
ODF/Budget
OHIA
Deans
Directors
Accounting
Cash
COA
Registrar
Records
File