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Memorandum No. 946
Series of 2024

TO: Dr. Santiago T. Peña, Jr.
Dr. Marilyn M. Belarmino
Dr. Maria Juliet C. Ceniza
Mr. Ernesto F. Bulayog
Ms. Corazon A. Padilla

RE: Creation of the Formal Investigation Committee

FROM: 
DR. PROSE IVY G. YEPES
University President

DATE: November 29, 2024

In compliance with BOR Resolution No. 137, s. 2024, a Formal Investigation Committee is hereby created to conduct a formal investigation into the charge of Serious Dishonesty filed against Dr. Rose P. Capulla

Chairperson: Dr. Santiago T. Peña, Jr.

Members: Dr. Marilyn M. Belarmino
Dr. Maria Juliet Ceniza
Mr. Ernesto F. Bulayog

Secretary: Ms. Corazon A. Padilla

As members of the committee, you are authorized to:

1. Conduct a formal investigation to ascertain the facts and circumstances surrounding the case.
2. Ensure due process by providing the respondent and complainant the opportunity to present their respective evidence and witnesses.
3. Submit a detailed report of findings and recommendations to the Office of the President within 15 working days from the start of the formal investigation, unless otherwise extended for valid reasons.
4. Seek administrative support from the Legal Office and other relevant units as necessary to ensure the efficient conduct of the investigation.

OFFICE OF THE PRESIDENT

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The committee members are reminded to maintain strict confidentiality and impartiality throughout the process. Any breach of these principles may result in appropriate disciplinary action.

Your participation in this committee is of utmost importance to uphold the principles of fairness and accountability within our university.

For your information and guidance.

cc: VSU Legal Officer