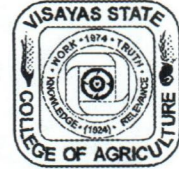


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VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines
Office of the President



14 December, 2000

MEMORANDUM NO. 212

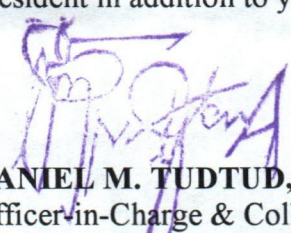
Series of 2000

T O: **Dr. Manuel K. Palomar** - *12-14*

R E: **Designation as Officer-in-Charge, Visayas State College of Agriculture**

In connection with my emergency leave, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on December 14, 2000 or until the return of President Milan.

As Officer-in-Charge you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


DANIEL M. TUDTUD, JR. *sta*
Officer-in-Charge & College/Board Secretary

cc: Personnel - *12/14/00 mg*
Accounting - *12/14/00*
Cash - *12/14/00*
COA - *12/14/00*
Budget/FMO - *12/14/00*
Records
File