



5 November 2021

MEMORANDUM NO. 665
Series of 2021

T O: Prof. Ernesto F. Bulayog

R E: Membership to the Performance Management Team (PMT)

You are hereby designated as Member to the Performance Management Team (PMT) vice Dr. Dionesio M. Bañoc effective immediately until December 31, 2021.

As a Team, the PMT is tasked to perform the following:

- Sets consultation meetings with heads to discuss targets in the OPCR;
- Ensures that office performance targets are aligned with those of the agency and work distribution of units is rationalized;
- Calibrates and recommends approval of OPCR targets and ratings to the University President;
- Acts as appeals body and final arbiter for performance management issues of the university;
- Identifies potential top performers and provide inputs to the Program on Awards and Incentives for Service Excellence (PRAISE) Committee for grants of awards and incentives; and
- Adopts its own internal rules, procedures and strategies in carrying out the above responsibilities.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: Dr. D. M. Bañoc
Dr. D. L. S. Tan
Ms. H. S. V. Colis
Dr. D. O. Ferraren
Dr. B. S. Belonias
Dr. M. J. C. Ceniza
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Atty. R. C. Guinocor
Ms. L. C. Ampac
Ms. M. R. S. Mirafior
Ms. M. M. Dela Torre
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