



# Visayas State University

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## Office of the President

7 July 2014

MEMORANDUM NO. 169

Series of 2014

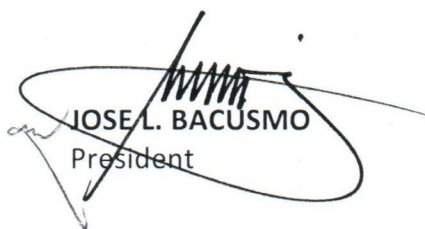
**T O: All Deans of Satellite Campuses**

**R E: Participants to the Supervisory Development Course on July 9-11, 2014**

Please be informed that a Supervisory Development Course will be conducted by the Civil Service Commission on July 9-11, 2014 at the University Review Center. This course is expected to empower our supervisors to make them more effective in making their units and the people under them to be more productive in attaining the mandate of their unit.

In view of this, you are therefore requested to send two (2) participants each from every satellite campus. Participants should be at the venue at exactly 8:00 a.m. Please be reminded that the CSC is very strict in the conduct of their trainings. Participants who cannot complete the required number of training hours will not be given Certificate of Training.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President