



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A

Office of the Vice President for Administration & Finance

19 February 2013

MEMORANDUM NO. 10

Series of 2013

T O: All Heads of Offices/units, Faculty and Staff under the "*Mighty Phyton Team*"

R E: 2013 Faculty and Staff Sportsfest on 27 February – 01 March 2013

You are all enjoined to participate in the 2013 VSU Faculty and Staff Sportsfest scheduled on 27 February – 01 March 2013. Regarding our Team, please be informed of the following:

Team Coordinator	:	Dr. Roberto C. Guarte
GAM	:	Atty. Rysan Guinocor
Asst.-GAM	:	Engr. Celso Gumaod
Color	:	Tangerine
Uniform	:	Old Uniform may be used. New Uniform may be printed through Ms. Honey Colis of OP
Muse	:	Ms. Charlyn Banas
Contribution for snacks	:	P125.00 to be collected by each office/Dept
Deadline of Contribution	:	22 February 2013 and give to OVPAF/Cash

Attached please find the list of coaches and the tentative list of players. All coaches are requested to finalize the list of players and intensify your practice. Kindly provide the list of players to the undersigned and to the GAM for coordination purposes. As to the printing of the new uniform, all heads of offices/units belonging to the Phyton Team are advised to coordinate with Ms. Honey Colis of the Office of the President.

For your information and guidance.

ROBERTO C. GUARTE

Vice President for Administration and Finance and
Coordinator, Phyton Team