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Office of the President

10 March 2005

MEMORANDUM NO. 62

Series of 2005

T O:	Ms. Rosario P. Abela Dr. Elmer Q. Abillar Dr. Dolores L. Alcober Prof. Enrique R. Alcober Dr. Braulio B. Alfaro Ms. Adora Fe F. Baltazar Mr. Rodrigo D. Braga Prof. Norberto F. Canada Ms. Rufina F. Capuno Dr. Ma. Juliet C. Ceniza Ms. Cecil Joy Y. Duatin Dr. Zenaida C. Dumaguing Ms. Carmela G. Filipino Prof. Jacob Glenn F. Jansalin Dr. Erlinda O. Landerito	Ms. Suzette B. Lina Mr. Laureano S. Maranguit Ms. Analyn M. Mazo Mr. Jeremias S. Vestra Ms. Maria A. Nuñez Mr. Petronilo B. Nuñez Dr. Oscar B. Posas Mr. Norjito B. Quimco Prof. Bernadette F. Quirol Prof. Paciano T. Quirol Mr. Arsenio D. Ramos Ms. Berta C. Ratilla Mr. Teodomero C. Ratilla Dr. Serena L. Sanchez Ms. Eva S. Subere
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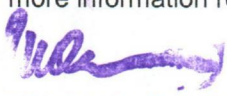
R E: GSIS eCard Enrollment Schedule

Please make yourselves available on March 18, 2005 to go to GSIS Tacloban for the processing of your eCard. No substitution is allowed by GSIS, so in case you are not available, you will be rescheduled for the next batch. Please bring with you a ballpen (signpen not acceptable) and remember your cellphone number for GSIS use. For those who have no cellphone, you may give the cellphone number of your friend or anybody from your household.

Attached is a sample form that you will be accomplishing in GSIS. Please try to familiarize yourselves with the required information. Also, bring with you two (2) valid Identification Cards.

A bus will be provided for said purpose. Assembly area is at Guard Post No. 1 and departure time is 4:00 a.m. Those residing in Poblacion Baybay will be picked up at Caltex Station.

For more information regarding this trip, kindly inquire/coordinate with the HRMDO.


PACIENCIA P. MILAN
President

cc: Ms. T. L. Quiñanola