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STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**



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MEMORANDUM NO. 571
Series of 2024

TO: Dr. Joel Rey U. Acob

RE: Designation as Assistant Quality Management Officer

FROM: DR. PROSE IVY. G YEPES
University President

DATE: June 26, 2024

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Quality Management Officer, you are hereby designated as Assistant Quality Management Officer effective July 1, 2024 until December 31, 2024 or unless sooner revoked or terminated by higher authorities.

You are tasked to do the following:

1. Assist the QMO in effectively establishing, implementing and maintaining the process of the organization for the continual improvement of the QMS.
2. Assumes the functions of QMO in his/her absence.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.