

Office of the President

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2 October 2018

MEMORANDUM NO. <u>347</u> Series of 2018

T O: Mr. Randy G. Omega

Ms. April Gayle N. Valencia

R E: Tour Guides During 22<sup>nd</sup> AAACU Conference

You are hereby directed to act as Tour Guides during the  $22^{nd}$  AAACU Conference on October 15 - 18, 2018. Kindly coordinate with Dr. Othello B. Capuno the Chairperson of the Field Trip Committee regarding this assignment.

The Field Trip Committee is tasked to plan and finalize the destinations for the tour, coordinate with the transportation committee on the vehicles needed for the tour and assigns/acts as tour guides.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc: Dr. O. B. Capuno
Dr. J. L. Bacusmo
Dr. R. B. Armecin
Dr. L. C. Bestil
Dr. M. A. Bande
Mr. F. L. Ocon
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