

LEYTE STATE UNIVERSITY

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Office of the President

19 May 2006

MEMORANDUM NO. 89


Series of 2006

T O: **Dr. Manuel K. Palomar**

R E: **Designation as Officer-in-Charge, Leyte State University**

In connection with my official travel to Banga, Aklan you are hereby designated Officer-in-Charge of the Leyte State University on May 22-25, 2006.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President

cc: OVPAF
OVPAA
OVPDEA
OUS
Deans
Directors
Personnel
Accounting
Cash
COA
ODF
Budget
Records
File