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Office of the President

14 November 2014

MEMORANDUM NO. 248

Series of 2014

**T O: Dr. Beatriz S. Belonias
Dr. Candelario L. Calibo
Dr. Lualhati M. Noriel**

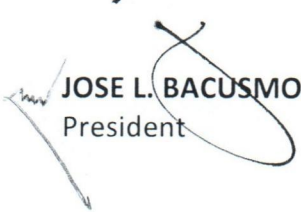
R E: Reconstitution of the University Committee on Change of Grades

In view of the sabbatical leave of Dr. Andresito D. Acabal and as recommended by the Vice President for Instruction, the University Committee on Change of Grades is hereby reconstituted with Dr. Beatriz S. Belonias as Chairperson and the rest as members effective immediately until December 31, 2014 or unless sooner terminated or revoked by higher authorities. The functions of the Committee are as follows:

1. To act on request of staff for a change of grade in a particular course/subject as reflected in the grade sheets already submitted to the Registrar's Office; and
2. To recommend to the Academic Council, through the VSU President, for approval of such a request.

This order supersedes all other previous issuances on the same subject.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Dr. A. D. Acabal
OVPI
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Registrar
Records
File