



# LEYTE STATE UNIVERSITY

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Philippines

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*Office of the President*

7 September 2006

**MEMORANDUM NO. 185**

Series of 2006

**T O: Dr. Gavino E. Romero, Jr.**

**R E: Designation as Head, Department of Agricultural Technology  
LSU – Villaba Campus**

By virtue of the authority vested in me by the LSU Board of Regents and upon recommendation of Dr. Conchita N. Astrologo-Ito, you are hereby designated Head, Department of Agricultural Technology of LSU – Villaba Campus effective September 1, 2006 until August 31, 2007 unless sooner revoked or terminated by higher authorities.

As Department Head, you are entitled to the privileges and the responsibilities attached to the position subject to pertinent policies.

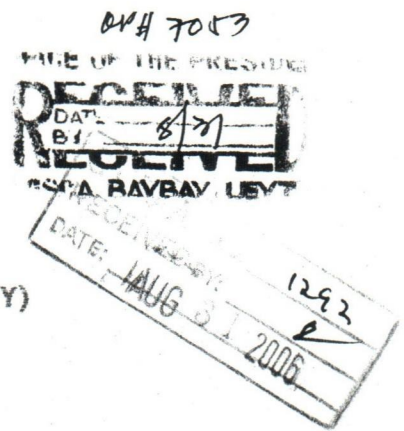
Please be guided accordingly.

**PACIENCIA P. MILAN**  
President

cc: Dr. Conchita Astrologo-Ito  
LSU – Villaba Campus  
OVPAA  
OVPAF  
OVPDEA  
ODREx  
OUS  
ODCI  
ODA  
ODF  
COA  
HRMDO  
Accounting  
Cash  
Records  
File



LEYTE STATE UNIVERSITY – VILLABA CAMPUS  
(COLLEGE OF EDUCATION AND AGRICULTURAL TECHNOLOGY)  
LNCAS, Villaba, Leyte 6537 Philippines



Office of the College Dean

August 31, 2006

The University President  
Leyte State University – Villaba Campus  
ViSCA, Baybay, Leyte

Madam:

I have the honor to request approval for the renewal of the designation of the following Department Heads effective September 1, 2006 to August 31, 2007.

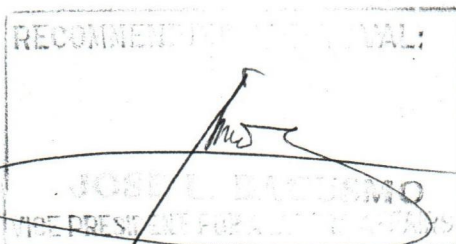
1. Prof. Felipe S. Casas – Head, Department of Teacher Education
2. Dr. Felipe Q. Albeos - Head, Department of Research and Extension
3. Dr. Gavino E. Romero, Jr. Head, Department of Agricultural Technology
4. Dr. Merlita D. Veloso – College Secretary

Hoping for your kind consideration on this regard.

Thank you and more power.

Very truly yours,

*Conchita Astrologo Ito*  
CONCHITA ASTROLOGO-ITO, Ph.D.  
College Dean



*Approved*

*[Signature]*