February 27, 1990

Series of 1990

T O: Dr. Eliseo R. Ponce

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow February 28, 1990 until my return. I will be in Tacloban City and Manila to attend the Social Development Committee Meeting at DSMD Regional Office and sign agreements with the Department of Science and Technology.

During my absence, you are authorized to perform the functions of my office including its representation in legal cases and legal contracts.

M. R. VILLABUEVA President

cc: Budget
COA
Personnel
Accounting