



**VISAYAS**  
STATE UNIVERSITY

OFFICE OF THE  
**PRESIDENT**



**Memorandum Circular No. 259**  
Series of 2024

**TO: All VSU Employees and Students**

**RE: Use of Recycled Paper for Internal Circulation**

**FROM: DR. PROSE IVY G. YEPES**  
University President

**DATE: November 15, 2024**

In line with our commitment to sustainability, all offices are encouraged to use scratch paper for draft copies, preliminary documents, and other internal communications. This practice will help minimize waste and support our shared goal of environmental stewardship.

For your information and usual support.

**cc:** All Chancellors  
All Vice Presidents

**OFFICE OF THE PRESIDENT**

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**FM-OOP-02**  
V05 06-06-2024  
No. **24-259**