

OFFICE OF THE PRESID

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11 May 2021

MEMORANDUM NO. 433

Series of 2021

T O: Prof. Rosa Ophelia D. Velarde

R E: Designation as OIC, VICARP

In view of the leave of absence (sick leave) of Dr. Maria Juliet C. Ceniza, you are hereby designated Officer-in-Charge of the VICARP effective today, May 11, 2021 until the return of Dr. Ceniza.

As OIC, you are authorized to discharge the functions of the said office in addition to your existing duties and responsibilities.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc: VICARP

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UVPAA

COA

OVPAF

Registrar

OVPREI

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OVPSAS

Directors

OVPPRGAS

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OUS

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ODF/Budget

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Cash