

## LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines Telefax: 053-3352601

Office of the President

25 November 2003

MEMORANDUM NO. 253 Series of 2003

T O: Dr. Andresito D. Acabal

R E: Designation as Member of BAC II

In view of the COA prohibition of the Chief Accountant and personnel of accounting units to be regular members of the BAC, you are hereby designated regular member of the Bids and Awards Committee II (Procurement of Goods, Materials and Related Services) vice Ms. Erlinda S. Esguerra effective immediately until December 31, 2004 or unless sooner terminated or revoked by the appointing authority without prejudice to reappointment.

As regular member, please coordinate with Ms. Norma V. Cala, Chairperson, BAC II regarding this assignment. Furthermore, please be guided with the provisions of RA 9184 in the performance of your functions to this committee.

Please be guided accordingly.

PACIENCIA P. MILAN President

cc:

Ms. Erlinda S. Esguerra

Ms. Norma V. Cala, Chairperson, BAC II

Members, BAC II Members, TWG Members, Secretariat Records

File