



16 April 2020

**MEMORANDUM CIRCULAR NO. 44**  
Series of 2020

**T O: All VSU Constituents**

**R E: Further Extension of Class Suspension until April 30, 2020**

In light of the recent CHED COVID Advisory No. 6 dated 13 April 2020 and the latest coordination meeting with the local Inter-Agency Task Force on COVID-19 of Baybay City, Leyte, **suspension of classes in all levels including NSTP/CWTS activities is further extended until April 30, 2020.** Further, this advisory should be read in conjunction with previously issued Memoranda (Nos. 35, 39, 40, 41, 41a & 42). This Office shall issue further advisory on relevant processes/details the University has to take when classes resume in May as per UADCO meeting yesterday, 14 April 2020 and pursuant to CHED COVID Advisory No. 6 dated 13 April 2020.

In the interim, VSU employees shall continue to adopt a flexible/alternative work arrangement whether in their office or at home so as not to impede the delivery of services in the University. Weekly planned outputs and skeletal workforce schedules from April 20-30, 2020 following guidelines stipulated in Memorandum No. 65 dated 24 March 2020 should be submitted by each unit to this Office, accordingly.

  
**EDGARDO E. TULIN**  
President