



# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

## Office of the President

October 1, 1999

MEMORANDUM NO. 97

Series of 1999

T O: Dr. Nerelito P. Pascual - *nl 10/4*  
Dr. Manuel K. Palomar - *page 10/1/99*  
R E: Designation as Officer-in-Charge of the College

In connection with my official travel to Manila, the following are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on the following dates:

October 4, 1999	-	Dr. Nerelito P. Pascual
October 5-8, 1999	-	Dr. Manuel K. Palomar

As OIC they are authorized to discharge the functions of the Office of the President in addition to their official duties and responsibilities.

*Paciencia P. Milan*  
PACIENCIA P. MILAN  
President

cc: Personnel  
Accounting  
FMO  
Records  
File