

OFFICE OF THE PRESIDENT

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph



Management System ISO 9001:2015

www.tuv.com ID 9108658749

22 June 2020

MEMORANDUM NO. 303 Series of 2020

Т 0: Engr. Jeffrey B. Dagami

R E: Designation as Head, Office of the Planning and Infrastructure Management,

VSU-Alangalang Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Office of the Planning and Infrastructure Management, VSU-Alangalang Campus effective July 1, 2020 until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

cc: VSU-Alangalang

OVPAA

OVPAF

OVPREI

OVPSAS

OVPPRGAS

OUS

ODAHRD/PRPEO

ODF/Budget

IASO

Accounting

Cash

COA

Registrar

Deans

Directors

Records

File

No. 20-303